

13.06.2021

GOVERNMENT DEGREE COLLEGE, RAVULAPALEM

INTERNAL QUALITY ASSURANCE CELL

An IQAC meeting (online) was held from 3 pm to 5.40 pm on 13-06-2021 on Google Meet under the chairmanship of Sri Bh.S.V.V.N.Satya Murthy, Principal (FAC) to discuss the following

Agenda

1. Conduct of online classes strictly as per timetable from 10pm to 5pm
2. Taking steps to enhance the student attendance to online classes
3. Regular updation of video links on CCE Bharathpadhe online portal, LPMS and on the Spread sheet shared by IQAC
4. Making links of the online classes taken functional
5. Student registration on G Suite
6. Strict implementation of SOP of CCE
7. Day wise submission of report

Discussion

Deliberations and discussions are made on the above agenda points with focus on strengthening online teaching and enhancing the percentage of students' online attendance. The meeting began with the introductory note of Smt.A.Rajeswari, IQAC Co-ordinator followed by the opening remarks of Sri Bh.S.V.V.N.Satya Murthy, Principal (FAC). Sri Murthy Garu appreciated the efforts of all the faculty members for conducting the online classes effectively. He emphasized the significance of following honourable CCE's instructions on online teaching. Sri TYHAG Gandhi, Vice-Principal addressed the lecturers and requested them to be cautious about uploading the video links. Dr.K.Srinivasa Rao, Co-Coordinator, IQAC emphasized the need of adapting online teaching procedures fast and informed all about the instructions received from the CCE on online teaching. Smt.P.V.V.S.D.N.L.Karunasri, Academic Coordinator, requested all the lecturers to be well informed about uploading the links properly on Bharathpadhe online before 6 pm everyday. The IQAC Coordinator, Smt.A.Rajeswari, interacted with the lecturers about their doubts

in online teaching, uploading of links, g suite account updation and emphasized on the strict implementation of the SOP prescribed by the honourable CCE. Smt.U.Subhashini clarified the doubts of the lecturers regarding online tools used like G suite for recording the lessons and Teachmint app.

Resolutions

The following resolutions are made after discussions on the agenda points mentioned above

1. It is resolved to strictly implement the SOP prescribed by the CCE in true spirit for the benefit of the student community
2. It is resolved to prepare a schedule to interact with the students and parents to improve the student attendance.
3. It is resolved to strictly follow the timetable in conducting the online classes.
4. It is resolved to request the lecturers to submit the daily report of the online classes taken in given proforma to the Academic Cell and IQAC in order to submit the information to the CCE.
5. It is resolved to register the students on G Suite account by 19-06-2021
6. It is resolved to conduct an orientation programme on website updation
7. It is resolved to send frequent reminders to the students about their attendance status
8. It is resolved to conduct online classes effectively using PPTs and other teaching aids
9. It is resolved to request the lecturers to see that the video links supplied by them on Bharathpadhe online are functional

1
2 U. Subhashini
3 Chakraborty
4 Billeen
5 Anandini

6 H. H. H.
7 P. G. G.
8 N. N.
9 A. Rajeswar
10 V. G. S. S.
13/6/2021
11 K. Sirisha
12 K. Shridhi

The IQAC met in Principal's chamber at 3pm on 28.07.2021 under the chairmanship of Sri Bb. S. V. V. N. Satya muthy Principal (IAAC) and the following resolutions were taken

1) It is resolved to adopt the uniform policy through out the college for awarding marks for I year students in I semester exams

Internal - 15 marks

Assignments - 10 marks

2) It is resolved to request all the heads of the Departments to upload necessary material for students like syllabus previous question papers, remedial material and list of important questions on the college website by 6th August, 2021

3) It is resolved to request the lecturers to sensitize students towards optimum use of dynamic website.

4) It is resolved to initiate necessary action to enhance the attendance of students.

5. It is resolved to request all the lecturers to submit their Annual Plans, Teaching Diary, Synopsis & Pedagogical Plan by 3rd of every month.
6. It is resolved to request all the lecturers to utilize OLC App of CCE effectively.
7. It is resolved to request the Depts of Computer Science & Computer Applications to help lecturers in uploading data to the college website.
8. It is resolved to initiate action for enhancement of admissions for the academic year 2021-22.
9. It is resolved to request all the staff members to submit their Departmental Plans to IQAC to prepare IQAC Action Plan for 2021-22.

1. A. Rajan
2. ~~Praveen~~ 28/7/21
3. H. H. H.
4. S. L. 28/7/21
5. ~~Chakraborty~~
6. P. Sundar
7. K. S. S.
8. K. S. S.
9. S. S. S.

10. P. S. S.
11. K. S. S.
12. D. V. B. S. S.
13. A. S. S.
14. K. S. S.
15. V. G. S. S.
16. K. S. S.

28/7/21
PRINCIPAL
GOVERNMENT DEGREE COLLEGE
RAVULAPALEM

GOVERNMENT DEGREE COLLEGE, RAVULAPALEM
INTERNAL QUALITY ASSESSMENT CELL(IQAC)

Meeting No:

Date: 15-10-2021

The Internal Quality Assurance Cell (IQAC) of Government Degree College, Ravulapalem met in the Principal's Room at 4pm on 15-10-2021 under the chairmanship of Dr.C.Krishna for discussing various academic and administrative aspects.

Agenda

1. Decentralization of NAAC work
2. Enhancement of ICT enabled teaching
3. Conducting of FDP programme for newly joined staff
4. Other items, if any, with the permission of the chair

Discussions

The above points are discussed in detail in the meeting. All the documents required for completing Part-A of AQAR are submitted for approval.

Resolutions

The following resolutions are made

1. It is resolved to conduct an FDP in the second/third week of the month for the newly joined teaching faculty on e-content development and digital initiatives of CCE.
2. It is resolved to request the teaching faculty to enroll in OTLP CCE app
3. It is resolved to conduct an FDP for non-teaching staff
4. It is resolved to allot in-charges and members for various departments to facilitate decentralization of work
5. It is resolved to request the in-charges of the departments concerned to prepare departmental presentations incorporating the departmental activities and information of the last 5 years.

Members:

Sri Bh.S.V.V.N Satya murthy *B*

Sri TYHAG Gandhi *TH*

Sri S. Chinababu

Smt. U.Subhashini *U*

Smt.V.Sailaja *VS*

Principal
PRINCIPAL
GOVERNMENT DEGREE COLLEGE
RAVULAPALEM

GOVERNMENT DEGREE COLLEGE, RAVULAPALEM

IQAC MEETING

Dt: 09-11-21

The IQAC meeting was held in the principal's chamber at 12PM on 09-11-2021 under the chairmanship of Dr. C. Krishna, Principal to discuss the following Agenda:

1. Biometric attendance
2. OTLP - Scheduled and Reported must be equal
3. Online Admissions to increase.
4. Teaching Diaries and Lesson plans submission before 5th of every month.
5. Semester-wise Curricular plans
6. Syllabus coverage
7. Action plans from all Depts
8. Action plans from Committees
9. Online/offline Certificate courses for Skill Development
10. Optimum usage of VCs and DCs
- 11 NAAC preparedness
- 12 Swachh Bharath and Swachh Sankalp implementation etc.

Principal


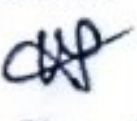

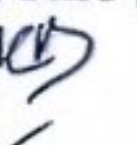
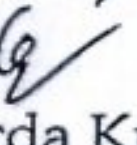
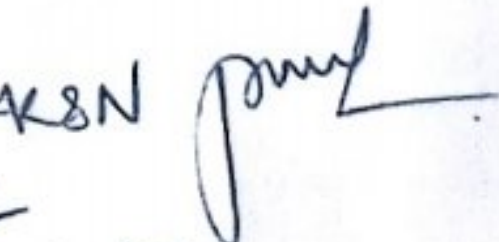

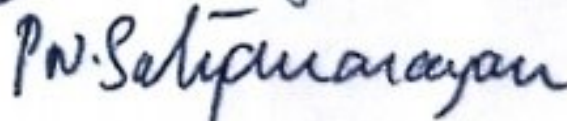
Discussions were held on the above agenda points and the following resolutions were made


- 1) It is resolved to request the Sri TYHAG Gandhi , Convener of Biometric attendance issues regarding staff attendance and repair of Biometric machines.
- 2) It is resolved to request all the faculty members to properly utilize the OTLP CCE APP and report the classes regularly.
- 3) It is resolved to request the entire faculty member to upload their leaves in advance (before 48 hours) in IAMS & OTLP CCE app.

- 4) It is resolved to request the lecturers of the subjects/papers concerned to prepare the following and submit to IQAC by 12th of November 2021
 - i) Soft/hard copies of annual curriculum plans
 - ii) Soft/hard copies of departmental activity plans
 - iii) Result analysis
- 5) It resolved to request all the faculty members to submit the teaching diaries every month by 5th & and provide hard copy of the curriculum plan to class CR.
- 6) It is resolved to expedite NAAC related work in the coming days and all the criteria wise coordinators are requested to prepare an action plan regarding QLM & QNM.
- 7) NAAC coordinator Dr. T. Siva Prasad, Lecturer in Physical Education is requested to prepare a PPT on 7 Criteria's to create awareness among staff.
- 8) It is resolved to request the departments concerned to be ready with documentation of various curricular & co-curricular activities to be conducted.
- 9) It is resolved to request the faculty members to enrol themselves in ARPIT courses offered by SWAYAM platform
- 10) It is resolved to request the department in-charges to prepare department banners and presentations incorporating the departmental activities.
- 11) It is resolved to request all the faculty members to complete the OC & RC in online conducted by various universities.
- 12) Members discussed about syllabus coverage and resolved to conduct the 1st mid examinations to V sem Students.
- 13) It is resolved to request all the departments to plan for certificate courses immediately and submit their plan format to IQAC by 12th November.
- 14) It is resolved to request all the faculty members to utilize VC & Digital class rooms.
- 15) It is resolved to request all the faculty members to utilize the library resources effectively

- 16) It is resolved to request all the departments to take the complete details of passed out students and update the student information in department alumni register.
- 17) All the committees' conveners are requested to prepare their action plan and submit it to IQAC.
- 18) It is resolved to request Sri P.Y.Krupavaram, Lecturer in English to identify 3 best practices for this institution.
- 19) It is resolved to request Dr.T. Siva Prasad, Lecturer in Physical Education to monitor the Swachh Bharath and Swachh Sankalp implementation in the college effectively.

Staff:

1. Smt. U.Subhashini 
2. Smt. V.Sailaja 
3. Sri B.Srinivasa Rao 
4. Smt K.Rajani 
5. Ms G.Soni 
6. Sri V.Sidharda Kumar
7. Sri K.S. Prasad 
8. Smt. S.Swarnalatha 
9. Sri P.Satyanarayana 


Principal 9/11/2021
Principal
GOVT. DEGREE COLLEGE
RAVULAPALEM.E.G.D.M

GOVERNMENT DEGREE COLLEGE, RAVULAPALEM
INTERNAL QUALITY ASSESSMENT CELL (IQAC)

Meeting No:

Date: 29-11-2021

The Internal Quality Assurance Cell (IQAC) of Government Degree College, Ravulapalem met in the Principal's Room at 4PM on 29-11-2021 under the chairmanship of Dr.C.Krishna for discussing various academic and administrative aspects.

Agenda

1. Review on 2020-201 IQAC activities
2. Preparation of IQAC Plan for 2021-22
3. Quality Initiatives proposed under IQAC for 2021-22
4. Annual Academic Plan, 2021-22
5. Other items, if any, with the permission of the chair

Minutes

The meeting began with the invitation of members of the committee by the IQAC Coordinator Smt.U.Subhashini, IQAC Coordinator.

The chairman of IQAC, Dr.C.Krishna gave his opening remarks on the quality mandate of IQAC and various quality initiatives to be taken up as prescribed by IQAC including self assessment of each and every department, setting up benchmarks for enhancing quality and commitment for quality culture in the institution.

The IQAC Coordinator reviewed the activities conducted in the year 2020-21.

Resolutions

After discussions and deliberations on the items mentioned in the agenda, the following resolutions were made

1. It is resolved to prepare the IQAC plan for 2020-21 by collecting the departmental annual action plan from various departments.
2. It is resolved to allot various IQAC works to the members. File is attached
3. It is resolved to request the faculty to publish papers, articles and books.
4. It is resolved to improve the quality of learning by employing latest pedagogical techniques
5. It is resolved to conduct certificate courses and add on courses

**PROCEEDINGS OF THE PRINCIPAL, GOVERNMENT DEGREE & P.G COLLEGE,
RAVULAPALEM**

Present: Dr. C. Krishna, M.Sc. Tech., NET., Ph.D.

Date: 29-11-2021

Sub: GDC, Ravulapalem – Academic year 2021-2022 – allotment of Department/Committee

Convener & Members Orders –Issued

Ref: R.c.No.2 /Committees&Members/2021-22

IQAC committee Members work distribution

1. IQAC COMMITTEE

1	SMT. U.SUBHASHINI	L/COMPUTER APPLICATIONS	CO ORDINATOR
2	SMT. V.SAILAJA	L/ COMPUTER SCIENCE	CO- CO ORDINATOR
3	SMT. K. RAJANI	L/CHEMISTRY	ASST CO ORDINATOR
4	SMT. S. SWARNALATHA	SENIOR ASSISTANT	MEMBER
5	SRI. B.SINIVASA RAO	L/MATHEMATICS	TEACHER MEMBER
7	SMT.G.SONI	L/ENGLISH	TEACHER MEMBER
8	SRI.V.SIDHARDHA KUMAR	C.L/HISTORY	TEACHER MEMBER
9	SRI P SATYANARAYANA	TYPIST	MEMBER
10	Sri. K.S.N. Prasad	C.L/.IN COMPUTER SCIENCE	MEMBER
11	Smt.K.Sridevi	G.F/in M.SC(CS)	Member
12			NOMINEE FROM ALUMNI
13			NOMINEE FROM INDUSTRY
14	J. JAGADHISH	II B.COM(CA)	NOMINEE FROM STUDENTS
15	N.ESWAR	II B.SC(M.E.IOT)	NOMINEE FROM STUDENTS
16	CH. MONIKA	III B.SC(M.P.CS)	NOMINEE FROM STUDENTS

S.NO	Name of the Coordinator/Co-coordinator/Asst.Coordinator/Member	Work Allotted
1	SMT. U.SUBHASHINI & SMT. V. SAILAJA	Preparation and submission of AQAR, Criteria wise data, Maintaining Minutes Register, Circular Register, writing of staff council register and resolution register
2	SMT K.RAJANI & SRI B.SRINIVASA	Reminding of activities to be conducted by

	RAO	departments and Committees , Collecting the Activities soft/hard copy reports from the various committees and departments
3	Ms. G.SONI & SRI.V.SIDHARDHA KUMAR	Conduct of IQAC activities and programmes
4.	SMT. SWARNALATHA & SRI P SATYANARAYANA	Collecting of all types of Feedbacks and preparation of feedback reports
5.	Sri. K.S.N.Prasad & Smt. K.Sridevi	All digital works related to IQAC

Smt. K. Rajani

Smt. U. Subhashini

Smt. V. Sailaja

Sri B. Srinivasa Rao

Ms. G. Soni

Sri V. Sidharda Kumar

Sri K.S. Prasad KSN PRASAD - KSN

Smt S. Swarnalatha

Sri P. Satyanarayana

Principal
29/11/2021
PRINCIPAL
GOVERNMENT DEGREE COLLEGE
RAVULAPALEM

GOVERNMENT DEGREE COLLEGE, RAVULAPALEM**Internal Quality Assurance Cell
Meeting****Dt: 14-12-21**

Online Review meeting by Hon'ble CCE-AP was held in the principal's chamber at 2PM-5PM on 14-12-2021 under the chairmanship of Honourable Commissioner CCE-AP to discuss the following

Agenda:

1. No of AQARS submitted
2. No of AQARS due for submission
3. No of columns left blank in each criterion (2021 AQAR):
4. Recommendations of NAAC during previous visit and for each AQAR (give list)
5. How many suggestions are addressed and how many are still to be implemented?
6. Reasons for not addressing issues?
7. List of Criterion wise records prepared:
8. Whether studied SSR and started working on documentation and collection of five year records from departments was done?
9. If 'no' give reasons:
10. Elaborate Plan for collecting data and records:
11. Expected Date by which college will be ready with draft copy of SSR and data for IIQA:

Resolutions:

The present IQAC coordinator Smt. U. Subhashini presented the action taken report PPT.

Data Template	Status
1.1 - Course year of introduction	Filled
1.1.3 -Teachers' participation in various activities	Filled
1.2.1 - CBCS	Filled, link to be pasted
1.2.2 & 1.2.3 - Add on courses information	Filled, Link to be pasted
1.3.2 - Experiential learning	Filled
1.3.3 - Project work, internship	Filled, Link to be pasted
2.1 - No. of students during the year	Filled
2.2 - No. of seats earmarked for reservation	Filled, link to be pasted
2.3 - No. of outgoing students during the year	Filled
2.1.2 - No. of seats filled as per reservation	Information to be given by office
2.4.1 & 2.4.3 - No. of full time teachers working against sanctioned posts	filled
2.4.2 - No of teachers with Ph.d	filled
2.6.3 - Pass percentage	filled

3.1 - No. of full-time teachers during the year	Filled
3.1.1 & 3.1.2 - Grants received	Filled
3.1.3 - Extension activity	Filled, to be uploaded in website
3.2 - No. of sanctioned posts during the year	Filled, link to be pasted
3.2.1 - No. of papers published	Information to be received
3.2.2 - No. of awards received for extension activities	Nil
3.3.2 - No. of books and chapters	Information to be received
3.3.3 & 3.3.4 - No. of extension programmes	Filled
3.4.1 - Collaborations and linkages	Filled, link to be given
3.4.2 - MoUs	Filled
4.1.3 - ICT facilities	Filled
4.1.4 & 4.4.1 - expenditure excluding salaries	Data Collection Going on
4.2.2 & 4.2.3 - Library	Data Collection Going on
5.1.1 & 5.1.2 - scholarships	To get the information
5.1.3 - Capacity building programmes	To get the information
5.1.4 - Competitive exams	Filled
5.2.1 - Placements	Filled

5.2.2 -Student progression	To be filled
5.2.3 - Students qualified in net, set	Nil
5.3.1 -Medals	Nil
5.3.3 - Cultural events	Filled
6.2.3 - e-governance	To be filled
6.3.2 - Teachers provided with financial support	Nil
6.3.3 -No of programmes organized for teachers	Filled
6.3.4 - FDPs attended by lecturers	Filled
6.4.2 -grants received from ngos and philanthropists	To be filled
6.5.3 - IQACc activities	Filled

- 1) It is resolved to request all the criteria wise coordinator to perform the gap analysis to identify the No.of columns left blank and requested to prepare action plan to fill the criteria wise data.

Criterion	Records prepared
Criterion 1	Yes
Criterion 2	Yes

Criterion 3	Yes
Criterion 4	Record preparation going on
Criterion 5	Record preparation going on
Criterion 6	Record preparation going on
Criterion 7	Record preparation going on

2) It is resolved to expedite NAAC related work in the coming days

Criterion	Last Date for collecting Data and Records
Criterion 1	March 2022
Criterion 2	March 2022
Criterion 3	April 2022
Criterion 4	May 2022
Criterion 5	April 2022
Criterion 6	June 2022
Criterion 7	June 2022

- 1. To report on the progress of the implementation of the project...
- 2. To report on the progress of the implementation of the project...
- 3. To report on the progress of the implementation of the project...
- 4. To report on the progress of the implementation of the project...
- 5. To report on the progress of the implementation of the project...
- 6. To report on the progress of the implementation of the project...
- 7. To report on the progress of the implementation of the project...

Handwritten notes:

- 1. O. S. S. S.
- 2. S. S. S.
- 3. S. S. S.
- 4. S. S. S.

M. S. S.
 PRINCIPAL
 GOVERNMENT DEGREE COLLEGE
 RAIPUR

GOVERNMENT DEGREE COLLEGE, RAVULAPALEM

IQAC MEETING

Date: 02-02-2022

The ~~iqac~~ Meeting was held in the Principal's Chamber at 11 A.M on 02-02-2022 under the chairmanship of Dr.C.Krishna, Principal and the following resolutions were made.

Agenda:

- 1.) Revised NAAC Committees
- 2.) Criteria wise deadlines for data collection
- 3.) Activities report(soft & hard copies)
- 4.) Result analysis last 5 years
- 5.) News letter preparation and uploading in CCE website
- 6.) College website data uploading
- 7.) Maintain and updatation of departments activity register and mints register and verification
- 8.) Revised class proctors
- 9.) Proceedings of OTLP & responsibilities of members i.e registration of students in OTLP and student mapping
- 10.) Conducting of mid examinations to 1st & 2nd years
- 11.) Status of webinars going to be organized in the coming days
- 12.) Theory & lab Syllabus coverage
- 13.) Attendance consolidation
- 14.) Student counseling
- 15.) Alumni registration and maintaining records in concerned departments
- 16.) Arrange parent meeting

Resolutions:

1. It is resolved to reconstitute the NAAC criteria wise committees and class proctors due to the recall of observed faculty.
2. It is resolved to expedite NAAC related work in the coming days.
3. It is resolved to request the departments concerned to be ready with documentations of various activities conducted in the last 3 months i.e from Nov-2021 to Jan-2022 in order to upload in same in our college website. The departms are requested to complete this task by 6th feb-2022.
4. It is resolved to stipulate timelines for NAAC work to enable smooth & hazzle free work flow.
5. It is resolved to request the entire department HoD's to update the departmental activities register and mints register.
6. It is resolved to request the NEW letter committee to prepare the newsletter for the last 5 months i.e Oct-2021 to Jan-2022 and submit it by 6th of feb-2022 to website committee.
7. It is resolved to request all the departments to prepare the result analysis of last 5 years i.e 2016-17 to 2020-21 and submit the soft copy to website committee.
8. It is resolved to request all the departments to submit the status of syllabus coverage of theory and lab.
9. It is resolved to request the staff to create awareness among students about the importance of mid examinations and prepare them well.
10. It is resolved to constitute committee for Online Teaching Learning Process for the monitoring of the usage of the OTLP APP. All the departments are requested to register the students in OTLP APP and mapping the students for their concerned classes.
11. It is resolved to arrange a training programme to all the faculty regarding the registration of the students in OTLP app and U.Subhashini, lecturer in Computer application is allotted to train the faculty members

12. It is resolved to request the academic coordinator to prepare the mid-1 & mid-2 time table for 1st & 2nd year.
13. It is resolved to request all the departments to arrange guest lectures and webinars.
14. It is resolved to request the academic coordinator to collect the status of Theory & lab Syllabus coverage.
15. It is resolved to request all the departments to update the alumni register with recent passed out student's details and arrange departmental wise alumni meetings and upload those student details in the college website.
16. It is resolved to request the IQAC to arrange parent meeting in this month.

Members:

K. Rajani

K. Daggabathu

V. Sailaja


KSN Prasad

J. J. J.

G. M. S.

P. S. V. Prasad

G. S. S.


Principal
22/10/22
Principal
GOVT. DEGREE COLLEGE
RAVULAPALEM, E.G. Dist

GOVERNMENT DEGREE COLLEGE, RAVULAPALEM

Internal Quality Assurance Cell Meeting

DE: 18-02-2022

Online Review meeting by Hon'ble CCE-AP was held in the principal's chamber at 2:30PM-5PM on 18-02-2022 under the chairmanship of Honourable Commissioner CCE-AP to discuss the following

Agenda:

1. No of AQARS submitted
2. No of AQARS due for submission
3. 4. Recommendations of NAAC during previous visit and for each AQAR (give list)
5. How many suggestions are addressed and how many are still to be implemented?
6. Submission date of IIQA

Recommendations from CCE-AP:

1. 3 Months time has given for the submission of IIQA (i.e. April, May, June-2022).
Parallely college should work on SSR
2. How many of the Previous NAAC Peer team recommendations fulfilled and do the S W O C analysis
3. Build-up the college database and upload the data in website
4. IQAC has to conduct internal audit. So that departments and committees can identify their gaps.
5. Do the alumni registration and arrange the meeting with alumni students and take the suggestions from them
6. Upload the GEO tagged photos in college website
7. Take the feedback from students for every semester
8. Identify best practices in department and institutional wise upload the best practices photos in college website.

9. All the departments must have MoU with industries and it should be functional
10. Upload the JKC activities time to time in college website

Resolutions:

- 1) It is resolved to request the all the NAAC criteria wise coordinators to cooperate with the IQAC in the submission of IIQA in next coming 3 months
- 2) It is resolved to request the IQAC coordinator to conduct the gap analysis and internal audit in every department and in every committee.
- 3) It is resolved to request the Alumni committee coordinator Sri Bh.S.V.V.N.S.Murthy to make arrangements for the conduct of alumni meeting with the old students.
- 4) It is resolved to request the website committee coordinator Sri K S. N Prasad to maintain the college website up to date and collect and upload the activities data in college website.
- 5) It is resolved to request all the departments to make MoU with industries and arrange the programmes with them.
- 6) It is resolved to request the JKC coordinator Smt.V.Sailaja to arrange the campus drives in the college and collect the offer letters from the students and upload the drives data in college website.

Members:

1. Smt V. Sailaja
2. Dr.G.Hari Babu
3. Smt.K.Rajani
4. Ms.G.Soni
5. Sri V.Sidharda kumar
6. Sri K.S.N Prasad
7. Smt.K.Parvathi
8. Sri K.Durgababu
9. Sri P.Vara Prasad
10. Smt.S.Swarnlatha
11. Sri P.Satyanarayana

Principal:
GOVT. DEGREE COLLEGE
RAYULAPALEM, E.G.DIST

GOVERNMENT DEGREE COLLEGE, RAVULAPALEM**Internal Quality Assurance Cell
Meeting****Dt: 02-03-2022**

The IQAC meeting was held in the principal's chamber at 12PM on 02-03-2022 under the chairmanship of Dr. C. Krishna, Principal to discuss the following Agenda

Agenda:

1. Conducting of pre final examinations
2. Arranging awareness Workshop on NAAC preparedness
3. Conduct of Student Satisfactory Survey
4. Parent meeting






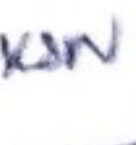
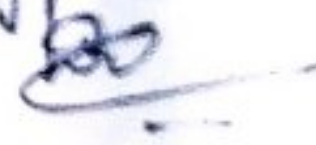





Resolutions:

1. It is resolved to conduct pre final examination on the university examination pattern in the second week of March 2022 in order to assess the overall academic performance of the students
2. It is resolved to prepare the students for university practical examinations to be held in the last week of this month by holding model practical examinations
3. It is resolved to conduct remedial classes to the slow learners in their concerned subjects by all the departments.
4. It is resolved to organize awareness workshop on NAAC preparedness by the end of this month on improving the quality related themes

5. It is resolved to make arrangements for SSS from students and parents on quality related institutional process.


Principal
PRINCIPAL
GOVERNMENT DEGREE COLLEGE
RAVULAPALEM

Members:

1. Dr. G. Hari Babu 
2. Smt. V. Sailaja 
3. Smt. K. Rajani 
4. MS. G. Sani 
5. Sri V. Sidharda Kumar 
6. Sri K. S. V. Prasad 
7. Smt. K. Parvathi Devi 
8. Sri K. Durgababu 
9. Sri P. Vara Prasad 
10. Smt. S. Swainalatha 
11. Sri P. Satyanarayana 
12. Smt. V. Subhashini 

GOVERNMENT DEGREE COLLEGE, RAVULAPALEM**IQAC MEETING**

Date: 16-03-2022

The IQAC Meeting was held in the Principal's Chamber at 12:00 P.M on 16-03-2022 under the chairmanship of Dr.C.Krishna, Principal and the following resolutions were made.

Agenda:

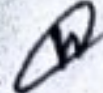
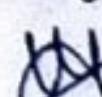
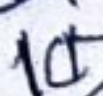
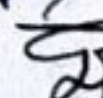
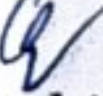


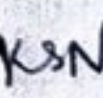


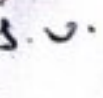
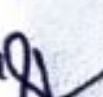
1. LSC and SDC courses selection
2. Cluster options
3. Workload
4. Community project
5. Magazine
6. Calendar
7. Attendance consolidation(3rd & 2nd)
8. Parents meeting(before issue of hall tickets)
9. CPDC meeting
10. Special fee accumulation funds permission for NAAC
11. Time table for even semester 2022
12. Internship
13. Practical exam time table preparation as per university guidelines
14. Final exam preparation & conducting of class work to both 1st and 2nd year
15. Remedial classes time table and maintain of remedial register
16. Identify slow learners
17. Gap analysis
18. Result analysis
19. Website data upload
20. Feedback & SSS


esolutions:

1. It is resolved to request all the faculty members to discuss about the selection of LSC & SDC for the next coming even semester.
2. It is resolved to request the academic coordinator to conduct a meeting with all final year students regarding the selection of clusters for coming even semester.

3. It is resolved to request all the faculty members to submit the even semester workload to Time table preparation committee coordinator Sri B.Srinivasarao, Lecturer in Mathematics for the preparation of Even Semester time table.
4. As per the instructions of APSCE it is resolved to request the academic coordinator Smt.Rajani, lecturer in Chemistry to give the guidance to all the faculty members on conducting Community Project with students in summer vacation.
5. It is resolved to request the Magazine and Calendar preparation coordinators Dr.G.Hari Babu, Lecturer in Telugu & Ms. G. Soni, Lecturer in English to complete the Magazine and Calendar by the end of this month.
6. It is resolved to request all the 2nd and 3rd year class proctors to consolidate the attendance and prepare the eligible, condonation and not eligible students to list to write the external end examinations and submit the list to Vice Principal Sri. Bh.S.V.V.N.Satyamurthy, as the odd semester exams are going on from 31st march 2022.
7. It is resolved to request all the staff members to discussed about the issue of hall tickets to 2nd & 3rd year students and arrange a parent meeting before issue of hall tickets to the eligible students.
8. It is resolved to request the Vice principal sri Bh.S.V.V.N.Satyamurthy, to arrange a CPDC meeting.
9. It is resolved to request the IQAC coordinator Smt. U.Subhashini to prepare a request letter to APEWIDC about sanction of seminar hall, internal roads and open dais.
10. It is resolved to request the computer science department HoD smt.V.Sailaja, to register in CSR.
21. It is resolved to request the IQAC coordinator Smt. U.Subhashini, to prepare a letter to CCE about the Special fee accumulation funds permission for NAAC.
11. It is resolved to request all the faculty members to discussed about how to motivate the students to do internship as it is mandatory to the students in their course completion.
12. It is resolved to request the computer science HoD Smt.V.Sailaja for the preparation of external practical timetable for 2nd and 3rd year science students.
13. It is resolved to request the examination cell incharge Sri S.Chinababu for the arrangement of rooms for conducting of 3rd year final examinations and 1st & 2nd year class work will be conducted in hostel rooms from 31st March 2022.
14. It is resolved to request all the faculty members to identify slow learners and conduct remedial classes for improving the pass percentage in final examinations.
15. It is resolved to conduct gap analysis by IQAC in each department.

16. It is resolved to request all the faculty members to provide the data to upload in the website.
17. It is resolved to conduct SSS feedback before ending of the odd sem.

1. Smt.U.Subhashini 
2. Smt.V.Sailaja 
3. Smt.K.Rajani 
4. Dr.G.Hari Babu 
5. Ms.G.Soni 
6. Smt.K.Parvathi Devi 
7. Sri V.Sidhardha Kumar 
8. Sri K.S.N.Prasad 
9. Sri K.Durgababu 
10. Sri D.Anil Kumar 
11. Sri P.V.Prasad 
12. Smt. S.Swarnalatha
13. Sri.P.N.Satyanarayana 


Principal 16/2/22
PRINCIPAL
GOVERNMENT DEGREE COLLEGE
RAVULAPALEM

GOVERNMENT DEGREE COLLEGE, RAVULAPALEM

IQAC MEETING

Dt: 12-04-22

The IQAC meeting was held in the principal's chamber at 11PM on 12-04-2022 under the chairmanship of Dr. C. Krishna, Principal to discuss the following agenda points.

Agenda:

1. Indent preparation for conducting of IQAC works

Resolution:

IQAC Coordinator and members were discussed about the preparation of require indent for the preparation of NAAC documentation work.

It is resolved to prepare the indent and request the principal to grant the permission and make necessary arrangements to purchase the needed equipment indent.
Principal

C. Subhash
IQAC Coordinator

[Signature]
Principal
12/04/2022
GOVERNMENT DEGREE COLLEGE
RAVULAPALEM

Staff:

1. Smt.V.Sailaja *[Signature]*
2. Dr.G.Hari Babu *[Signature]*
3. Smt.K.Rajani *[Signature]*
4. Ms.G.Soni
5. Sri.V.Sidhardha Kumar *[Signature]*
6. Sri K.S.N.Prasad *[Signature]*
7. Smt.K.Parvathi Devi *[Signature]*
8. Sri K.Durga babu *[Signature]*
9. Sri.P.Vara Prasad *[Signature]*
10. Smt.S.Swarnalatha
11. Sri.P.Satyanarayana *[Signature]*

GOVERNMENT DEGREE COLLEGE, RAVULAPALEM**IQAC MEETING****Dt: 23-04-22**

The IQAC meeting was held in the principal's chamber at 11PM on 23-04-2022 under the chairmanship of Dr. C. Krishna, Principal to discuss the following agenda points.

Agenda:

1. Community project
2. Stock verification
3. Continuous internal assessment(CIA)
4. NAAC SOP given by CCE
5. 2022-2023 Admissions

Discussions were held on the above agenda points and the following resolutions were made

1. All the faculty members discussed about the Community Project and resolved to nominate Smt.K.Rajani, Lecturer in Chemistry as the Coordinator and the entire regular and contract faculty are the members.
2. Principal Sir given guidelines to all the faculty members on how to conduct the community project and given list of community service projects hardcopy to each faculty member.
3. It is resolved to assign 14 students to each mentor and Smt K.Rajani has given instructions on how to evaluate the student community project.
4. It is resolved to request all the Department HoD's to complete the stock verification in their respective departments with the allocated stock verification committee.
5. It is resolved to request the IQAC coordinator to circulate the stock verification formats to all the faculty members.
6. it is resolved to request all the faculty members to follow the CIA SOP given by the CCE and maintain the records/registers accordingly.
7. It is resolved to request the IQAC coordinator to monitor this process in the college.
8. It is resolved to request IQAC committee to follow the NAAC SOP given by APCCE.
9. All the faculty members discussed about coming academic year 2022-2023 admissions and elected Sri Bh.S.V.V.N.Satyamurthy as the overall Convener and

resolved to request all the faculty members to visit all the nearby intermediate colleges and campaign about our college.

10. It is resolved to request Sri K.S.N.Prasad to prepare a college admissions 2022-23 brochure

V. Subhash

Staff:

1. Smt.V.Sailaja *VS*
2. Dr.G.Hari Babu *GH*
3. Smt.K.Rajani *KR*
4. Ms.G.Soni
5. Sri.V.Sidhardha Kumar
6. Sri K.S.N.Prasad *KSN*
7. Smt.K.Parvathi Devi *KP*
8. Sri K.Durga babu *KD*
9. Sri.P.Vara Prasad *VP*
10. Smt.S.Swarnalatha
11. Sri.P.Satyanarayana *PS*

Principal
Principal
23/4/2022
GOVERNMENT DEGREE COLLEGE
RAVULAPALEM

QWENWAN 2022 COLLEGE RMTL

QAC MEETING

2022

The QAC Meeting was held on the 1st of May 2022 at 10:00 AM in the presence of Dr. C. K. Kulkarni. The purpose of the meeting was to discuss the following agenda.

Agenda


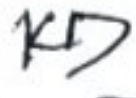


1. Review of Academic Performance
2. Review of Academic Performance Plan
3. Approval of TEF Reports
4. Review of TEF Report
5. Approval of TEF Report
6. Approval of TEF Report
7. Approval of TEF Report
8. Approval of TEF Report
9. Approval of TEF Report
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19. Approval of TEF Report
20. Approval of TEF Report


The meeting was held on the above agenda points and the following resolutions were made:



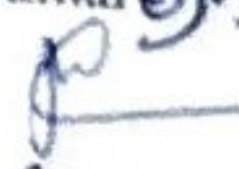


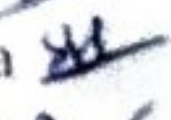

1. It is resolved to request all the faculty members to submit the self and self-reflection completion certificates to QAC by 7th May 2022.
2. It is resolved to request all the faculty members to prepare the next year annual curriculum plan as per the given new format. QAC coordinator is instructed to circulate the new curriculum plan hand copies to the faculty.
3. It is resolved to request all the faculty members to submit the TEF work done statements for the month of April 2022 and also requested faculty members who got 100% grade in TEF report to submit explanation letters to the TEF coordinator.

4. It is resolved to request the time table committee coordinator Sri B.Srinivasarao to prepare the even sem time table.
5. It is resolved to request all the faculty members to map their even sem subjects in TLP app.
6. It is resolved to request the IQAC coordinator to prepare the community service project student allotment list and circulate the list to the faculty members. All the mentors are requested to collect the projects list from the students and take the student signature and submit the forms to IQAC.
7. It is resolved to request the IQAC coordinator to prepare the community service project logbook format and circulate it to the mentors.
8. All the faculty members discussed about the preparation of next coming academic year admissions and resolved to prepare a admissions 2022-2023 brochure.
9. It is resolved to request all the departments to provide high quality department photos to include in the admission brochure.
10. It is resolved to request all the faculty members to go through the college website and provide the required data to the website committee.
11. It is resolved to request the website committee coordinator to change college website menus as per the format given by the CCE.
12. All the faculty members discussed about the conduct of class work in the period of 14th MAY to 25th MAY as the 1st sem external examinations are going on those dates and resolved to conduct the online classes in that period.
13. All the faculty members are requested to submit the stock verifications reports in the given format.
14. It is resolved to request the faculty members to submit the department indent and call the quotations for the required equipment
15. It is resolved to request the all the 1st sem proctors to submit the prefinal marks to the examination section.
16. It is resolved to request all the faculty members to update their department minutes and activities book and also requested all the departments to prepare the documents for the coming academic audit.
17. It is resolved to request all the faculty members to repair the systems and printers for the preparation of documents in their departments.

Staff:

1. Smt.V.Sailaja 
2. Smt.K.Rajani 
3. Dr.G.Haribabu 
4. Ms.G.Soni 


Principal
PRINCIPAL
GOVERNMENT DEGREE COLLEGE
RAVULAPALEM

5. Smt.K.Parvathi Devi 
6. Sri V.Sidhardha Kumar 
7. Sri K.S.N.Prasad 
8. Sri K.Durgababu 
9. Sri P.V.Prasad 
10. Smt S.Swarnalatha 
11. Sri P.Satyanarayana 

GOVERNMENT DEGREE COLLEGE, RAVULAPALEM

IQAC MEETING




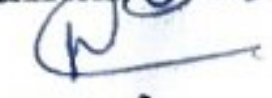




De: 21-05-22

The IQAC meeting was held in the Principal's chamber at 11AM on 21-05-2022 under the chairmanship of Dr. C. Krishna, Principal to discuss the following agenda points.

Agenda:

1. Community Service Project Guidelines given by CCE
2. Conducting of CSP to 2021-2022 batch students.
3. Conducting of training programme on "Community Service Project" to 2021-2022 batch students.
4. CIA implementation as per SOP given by CCE
5. Life Skill Courses and Skill Development Courses review and development.
6. Admission prospects preparation for 2022-2023 academic years.
7. Conducting of practical examinations to 1st year students.
8. Academic audit for the year 2020-21.

Staff members Present :

1. Dr.G.Hari Babu 
2. Smt.K.Rajani 
3. Sri.V.Sidhardha Kumar 
4. Sri K.S.N.Prasad 
5. Smt.K.Parvathi Devi 
6. Sri K.Durga babu 
7. Sri.P.Vara Prasad 
8. Smt.S.Swarnalatha
9. Sri.P.Satyanarayana 

Discussions:

Discussions were held on the above agenda points and the following resolutions were made


Resolutions:

1. It is resolved to request all the mentors to start the community service project to 2021-2022 admitted batch students also as we already started community service project to 2020-2021 batch students.

2. It is resolved to allow 14 students (2020-2022 batch students) to each mentor.
3. It is resolved to request all the mentors to conduct training programme on "Community Service Project" to the 2020-2022 batch students.
4. It is resolved to prepare action plan for 4 weeks community service project by the mentors.
5. It is resolved to request all the mentors to follow the community service project guidelines given by OCE and formats.
6. It is resolved to request all the mentors to weekly update the status of community service project done by students with proofs.
7. It is resolved to implement the SOPs given by the APCCE on CIA components by the faculty members of the college and maintain a record in physical and online format provided by the APCCE.
8. It is resolved to identify and review the Life Skill Courses (LSC) & Skill Development courses (SDC) with the help of the competent subject experts in the college in accordance with the parameters given by the OCE.
9. It is resolved to identify industries locally for the conduct of internships to the students during VI semester.
10. It is resolved to monitor and review progress of the students during internship by the faculty mentors.
11. It is resolved to request the admission committee coordinator Sri Bh.S.V.V.N Satyanarthy to prepare the admission brochure and instructed the faculty members to start the campaign.
12. It is resolved to request the examination committee to prepare the time table for practical examinations to 1st year students.
13. It is resolved to request all the faculty members to be ready for the coming academic audit 2020-21 with all academic records.

Staff members Signature :

1. Dr.G.Hari Babu
2. Smt.K.Rajani
3. Sri V.Sidhardha Kumar
4. Sri K.S.N.Prasad
5. Smt.K.Parvathi Devi
6. Sri K.Durga babu
7. Sri P.Vara Prasad
8. Smt.S.Swamalatha
9. Sri P.Satyanarayana


Principal
PRINCIPAL
GOVERNMENT DEGREE COLLEGE
RAVULAPALEM


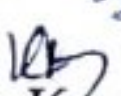

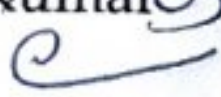


GOVERNMENT DEGREE COLLEGE, RAVULAPALEM**IQAC MEETING****Dt: 31-05-22**

The IQAC meeting was held in the Principal's chamber at 11AM on 31-05-2022 under the chairmanship of Dr. C. Krishna, Principal to discuss the following agenda points.

Agenda:

1. Academic audit formats
2. Criteria wise conveners
3. Uploading of audit data in college website
4. Permission to take guest faculty for the subject botany
5. Permission to take guest mentor for JKC

Staff members Present :

1. Dr.G.Hari Babu 
2. Smt.K.Rajani 
3. Sri.V.Sidhardha Kumar 
4. Sri K.S.N.Prasad 
5. Smt.K.Parvathi Devi
6. Sri K.Durga babu
7. Sri.P.Vara Prasad 
8. Smt.S.Swarnalatha
9. Sri.P.Satyanarayana 

Discussions:

Discussions were held on the above agenda points and the following resolutions were made

Resolutions:

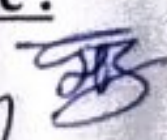
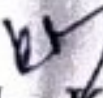




1. It is resolved to request the IQAC coordinator to circulate the academic audit formats to all the faculty members.
2. It is resolved to request all the faculty members to fill & prepare the documents for the coming academic audit.
3. It is resolved to request the academic cell coordinator smt.k.Rajani to fill the format-II.
4. It is resolved to constitute criteria wise coordinators to fill the format-2 institutional data.
5. It is resolved to request all the faculty members to fill the academic audit formats on or before 24th June 2022.
6. It is resolved to request all the faculty members to upload the academic audit data in our college website.

7. All the faculty members discussed and requested the principal to arrange a guest faculty in the post of botany as Smt.M.Hemalatha Contract lecturer in Botany is going on maternity leave from june 2022 and it is resolved to pay the salary from restructured funds.
8. All the faculty members discussed about the need of the mentor for the smooth running of the JKC batch as mentor is not available to train the students. It is resolved to request the principal to arrange a guest mentor for the running of JKC and it also resolved to pay the salary from CPDC.



Principal
PRINCIPAL
GOVERNMENT DEGREE COLLEGE
RAVULAPALEM

Staff members Signature :

1. Dr.G.Hari Babu 
2. Smt.K.Rajani 
3. Sri.V.Sidhardha Kumar 
4. Sri K.S.N.Prasad 
5. Smt.K.Parvathi Devi
6. Sri K.Durga babu
7. Sri.P.Vara Prasad 
8. Smt.S.Swarnalatha
9. Sri.P.Satyanarayana 

GOVERNMENT DEGREE COLLEGE, RAVULAPALEM

IQAC MEETING



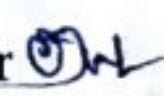
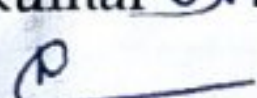


Dt: 27-06-22

The IQAC meeting was held in the Principal's chamber at 11AM on 27-06-2022 under the chairmanship of Dr. C. Krishna, Principal to discuss the following agenda points.

Agenda:

1. Academic audit formats review
2. Status of Community Service Project
3. Forming of evolution committee for Community Service Project
4. Uploading of audit data in college website and preparation of hard copies
5. Awareness programme on "career guidance"
6. Monthly student attendance consolidation
7. IQAC room electrical repairs

Staff members Present :

1. Dr.G.Hari Babu 
2. Smt.K.Rajani 
3. Sri.V.Sidhardha Kumar 
4. Sri K.S.N.Prasad 
5. Smt.K.Parvathi Devi
6. Sri K.Durga babu
7. Sri.P.Vara Prasad 
8. Smt.S.Swarnalatha
9. Sri.P.Satyanarayana 

Discussions:

Discussions were held on the above agenda points and the following resolutions were made

Resolutions:

1. It is resolved to request all the faculty members to upload their classes data regularly in TLP app.
2. All the faculty members discussed about academic audit and if anyone is interested to act as academic adviser and who have 6 years teaching experience can take the permission from the principal.
3. It is resolved to request all the faculty members to prepare the soft copies for the given academic audit format -III with evidences and submit that soft and hard copies to IQAC and website committee. So that they can upload that data in college website as well as CCE website before visits of the academic audit members.

4. It is resolved to request all the departments to do MOU's as early as possible for the benefit of the student.
5. It is resolved to request all the departments to start the certificate courses and arrange the field trips and the last date for completion of these works 29-06-2022.
6. It is resolved to request the IQAC committee to constitute CSP evolution committee and schedule a time table for the conducting of evolution process to the all second year students.
7. It is resolved to request all the CSP mentors to instruct their students to submit CSP project report in PDF format.
8. It is resolved to request all the CSP mentors to take the testimonies regarding CSP project from the second year students.
9. It is resolved to request all the departments to do mapping with industries and arrange a meeting with industrialist.
10. It is resolved to request all the mentors to register the students in APSCHE IIC.
11. It is resolved to request the MIS coordinator to update the MIS data in CCE website.
12. It is resolved to request all the departments to display their curriculum CO's and PO'S in notice board.
13. It is resolved to request the principal to make necessary arrangement to repair the fan in IQAC room.
14. It is resolved to request all the departments to arrange the career guidance programmes in the college.
15. It is resolved to request all the class proctors to consolidate the June month attendance and find the students who have less than 75% and inform to their parents.



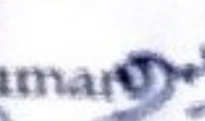






Principal

PRINCIPAL

GOVERNMENT DEGREE COLLEGE
RAVULAPALEM

Staff members Signature:

1. Dr.G.Hari Babu 
2. Smt.K.Rajani 
3. Sri.V.Sidhardha Kumar 
4. Sri K.S.N.Prasad 
5. Smt.K.Parvathi Devi
6. Sri K.Durga babu 
7. Sri.P.Vara Prasad 
8. Smt.S.Swarnalatha
9. Sri.P.Satyanarayana 

GOVERNMENT DEGREE COLLEGE, RAVULAPALEM**IQAC MEETING****Dt: 12-07-2022**

The IQAC meeting was held in the Principal's chamber at 11AM on 12-07-2022 under the chairmanship of Dr. C. Krishna, Principal to discuss the following agenda points.

Agenda:

1. Academic audit formats document preparation status
2. Submission of Community Service Project soft copies to website committee
3. Attendance Consolidation of final year students
4. Uploading of audit data in college website and preparation of hard copies
5. Conducting of Final Year Examinations
6. Conducting of Lab External Examinations to Final Year Students
7. Website hosting renewal

Staff members Present :

1. Dr.G.Hari Babu
2. Smt.K.Rajani
3. Sri.V.Sidhardha Kumar
4. Sri K.S.N.Prasad
5. Smt.K.Parvathi Devi
6. Sri K.Durga babu
7. Sri.P.Vara Prasad
8. Smt.S.Swarnalatha
9. Sri.P.Satyanarayana

Discussions:

Discussions were held on the above agenda points and the following resolutions were made

Resolutions:


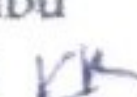

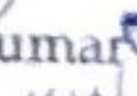
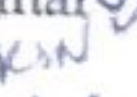




1. All the members discussed about the preparation of documentation for the academic audit format and resolved to request IQAC coordinator to prepare the format -1 data and upload it in website and it is also resolved to request all the 7 criteria coordinators to collect the 2020-21 data to fill the format -2.
2. It is resolved to request all the faculty members to submit the format-3 hard and soft copies data to IQAC & Website on or before 15-07-2022.
3. It is resolved to request all the CSP mentors to submit the soft copies - PDF links of their students CSP projects to website committee.
4. It is resolved to request the website committee to upload all 2nd year students CSP project links in our college website.

5. It is resolved to request CSP committee coordinator to collect the CSP evaluation marks from the mentors.
6. It is resolved to request all the faculty members to complete the syllabus to all the final year students by taking the extra classes as university announced the final external examination dates and it also resolved to conduct the extra study hours to slow learners.
7. It is also resolved to request the faculty members to encourage the final year students to apply for higher education as well as encourage the final year students to participate in campus drives.
8. It is resolved to request the examination committee to prepare the invigilation duties to all the faculty members.
9. It is resolved to request Sri B.Srinivasa rao, Lecturer in Mathematics to prepare a time table to conduct the class work for 1st & 2nd year students from 20-07-2022 to 4-08-2022 and also resolved to prepare external lab examination time table.
10. It is resolved to request 3rd year proctors to prepare the consolidated attendance and identify the students who have less than 75% attendance and submit the hard copies to principal sir.
11. It is resolved to request all the mentors to encourage the 1st and 2nd year students to register in APSCHE LMS and it is also resolved to request all the mentor to identify the industries and meet them physically to provide internship to the students.
12. All the members discussed about the renewal of the college website hosting and resolved to pay the amount from restructured fee funds.


Principal

PRINCIPAL
GOVERNMENT DEGREE COLLEGE
RAVULAPALEM

Staff members Signature :

1. Dr.G.Hari Babu 
2. Smt.K.Rajani 
3. Sri.V.Sidhardha Kumar 
4. Sri K.S.N.Prasad 
5. Smt.K.Parvathi Devi 
6. Sri K.Durga babu 
7. Sri.P.Vara Prasad 
8. Smt.S.Swarnalatha 
9. Sri.P.Satyanarayana 

GOVERNMENT DEGREE COLLEGE, RAVULAPALEM

IQAC MEETING

Dt: 02-08-2022

The IQAC meeting was held in the Principal's chamber at 11AM on 02-08-2022 under the chairmanship of Dr. C. Krishna, Principal to discuss the following agenda points.

Agenda:

- 1) TLP -Conduct of classes, Student attendance and recouping of deviated classes
- 2) Action plan to improve the admissions 2022-23, Enhancement of GER and GPI
- 3) UG Programmes for the Academic Year 2022-23
- 4) Implementation of Community Service Project
- 5) Implementation of CIA
- 6) Skill Development Programs, Industry Connect, Internships
- 7) Content Development - LSCs and SDCs
- 8) Progress of NAAC Preparations
- 9) Updation of MIS Data and College Websites
- 10) E-office
- 11) Grievance Redressal App
- 12) Academic Audit
- 13) Utilization of Available Resources and Campus maintenance
- 14) Azadi ka Amrut Mahostav - Har Ghar Tiranga
- 15) Establishment of Inclusive Centers
- 16) Data Submission for Grievance App
- 17) Practical External Examination Time table
- 18) TLP Report
- 19) Purchasing of SSL Certificate for college Web site Security

Discussions:

Discussions were held on the above agenda points and the following resolutions were made

Resolutions:

1. It is resolved to request all the faculty members to mention the reschedule classes dates and time one day before when the faculty members are applying leave. For any unauthorized classes concerned faculty member is responsible and they have to submit the explanation letter to principal sir.
2. It is resolved to request all the faculty members to report the taken classes every day without fail.
3. It is resolved to request the programme wise admission committee coordinators to take the necessary action plan for filling of web options while the student visits our college.
4. It is resolved to request the admissions committee 2022-23 to prepare an action plan to help the students who are seeking admissions in our college.

5. All the members discussed about conduct of CSP viva to all the 2021-22 batch students and it is resolved to conduct the CSP viva as per the time table prepared by IQAC coordinator.
6. It is resolved to request all faculty members to record the CIA marks in staff wise, department wise and all the faculty members should maintain student progression records for every semester.
7. It is resolved to request all the faculty members to submit the details of industries to IIC coordinator Smt. V.Sailaja as early as possible.
8. All the members discussed and selected Ms.G.Sony, Lecturer in English as new NAAC coordinator and Smt.V.Sailaja, Lecturer in Computer Science as new IQAC coordinator as the current IQAC/NAAC coordinator Smt.U.Subhashini Lecturer in Computer Applications is going on Maternity leave and it is also resolved to request Smt.U.Subhashini to handover the charge to the newly elected NAAC & IQAC coordinators.
9. It is resolved to request all the NAAC criteria wise coordinators to speed up the NAAC work and for every 15 days there will be a review meeting on NAAC work progression.
10. It is resolved to request all the faculty members to work one hour extra from 5pm to 6pm to complete the NAAC works.
11. It is resolved to request all the faculty members to download the Grievance Redressal App and also motivate the students to download this app.
12. It is resolved to request all the faculty members to actively participate in Azadi ka Amrut Mahostav - Har Ghar Tiranga and motivate the students to participate in various activities. Physical Director is instructed to conduct the various programs on this event.
13. It is resolved to request Smt.K.Rajan, Coordinator of Establishment of Inclusive Centers and members to prepare plan of action on "Establishment of Inclusive Centers"
14. It is resolved to request Smt.V.sailaja to prepare the external Practical Time table and distribute it to the faculty members for the smooth conducting of practical examinations.
15. It is resolved to request all the faculty members to submit the TLP report on every month to the TLP Coordinator Sri K S N Prasad, Lecturer in Computer Applications.
16. It is resolved to request all the department HoD's to purchase the needed equipment as a part of departments updations on or before 10-08-2022.
17. It is resolved to request the website coordinator to purchase the SSL certificate to protect the college website from hackers and viruses.

C. Subhashini
IQAC Coordinator

Members:

1. Dr.G.Hari Babu
2. Sri B.Srinivasa Rao
3. Sri.V.Sidhardha Kumar *[Signature]*
4. Sri K.S.N.Prasad
5. Smt.K.Parvathi Devi
6. Sri K.Durga babu *[Signature]*
7. Smt.S.Swarnalatha
8. Sri P.Satyanarayana *[Signature]*

[Signature]
Principal
GOVERNMENT ENGINEERING COLLEGE
RAJAHMUNDRY

GOVERNMENT DEGREE COLLEGE, RAVULAPALEM

IQAC MEETING

Dt: 16.08.2022

The IQAC meeting was held in the Principal's chamber at 11A.M on 16.08.2022 under the chairmanship of Dr. C. Krishna, Principal to discuss the following agenda points.

Agenda:

1. Handing over of the charge of IQAC
2. Constitution of new IQAC committee

Staff members Present :

1. SMT. V. SAILAJA
2. SRI. B. SRINIVASA RAO
3. DR. G. HARI BABU
4. SMT.K. RAJANI
5. SRI S. CHINABABU
6. MS.G. SONI
7. SMT. S. SWARNALATHA
8. SRI P SATYANARAYANA

Discussions:

Discussions were held on the above agenda points and the following resolutions were made

Resolutions:

1. It is resolved to request Smt.U.Subhashini, IQAC coordinator to handover the IQAC charge to Smt. V.Sailaja as Smt. U.Subhashini is going on maternity leave for a period of 6 months from 16.08.2022.
2. It is resolved to request the principal Dr.C.Krishna to constitute a new IQAC committee with Smt.V.Sailaja as the new IQAC coordinator.

1	SMT. V. SAILAJA	L/ COMPUTER SCIENCE	CO ORDINATOR
2	SRI. B. SRINIVASA RAO	L/MATHEMATICS	CO- CO ORDINATOR
3	DR. G. HARI BABU	L/TELUGU	MEMBER
4	SMT.K. RAJANI	L/CHEMISTRY	MEMBER
5	SRI S. CHINABABU	L/ECONOMICS	MEMBER
6	MS.G. SONI	L/ENGLISH	MEMBER
7	SMT. S. SWARNALATHA	SENIOR ASSISTANT	MEMBER
8	SRI P SATYANARAYANA	TYPIST	MEMBER
9	KUM D. GAYATRI	OLD STUDENT	NOMINEE FROM ALUMNI

10	SRI K. SRINIVASU	KONASEEMA TECHNOLOGIES	NOMINEE FROM INDUSTRY
11	V. LOVA RAJU	III B.COM(CA)	NOMINEE FROM STUDENTS
12	N. SAI ESWAR	III B.SC(ME.IOT)	NOMINEE FROM STUDENTS
13	P. SANTHI	III B.SC(M.P.CSI)	NOMINEE FROM STUDENTS

Sailaja V
IQAC Coordinator

members Signature;

SMT V. SAILAJA *[Signature]*
SRI B. SRINIVASA RAO *[Signature]*
DR. G. HARI BABU *[Signature]*
SMT. K. RAJANI *[Signature]*
SRI S. CHINABABU *[Signature]*
MS.G. SONI *[Signature]*
SMT. S. SWARNALATHA *[Signature]*
SRI P. SATYANARAYANA

[Signature]
Principal
PRINCIPAL
GOVERNMENT DEGREE COLLEGE
RAVULAPALEM

GOVERNMENT DEGREE COLLEGE, RAVULAPALEM

IQAC MEETING

Dt: 26.08.2022

The IQAC meeting was held in the Principal's chamber at 11 A.M on 26.08.2022 under the chairmanship of Dr. C. Krishna, Principal to discuss the following agenda points.

Agenda:

1. Evaluation of best CSP.
2. Preparing for academic audit 2020-21
3. Commencement of IV exams

members Present :

1. SMT. V. SAILAJA
2. SRI B. SRINIVASA RAO
3. DR. G. HARI BABU
4. SMT.K. RAJANI
5. SRI S. CHINA BABU
6. MS.G. SONI
7. SMT. S. SWARNALATHA
8. SRI P SATYANARAYANA

Discussions:

Discussions were held on the above agenda points and the following resolutions were made



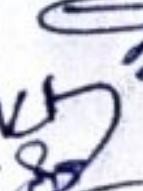
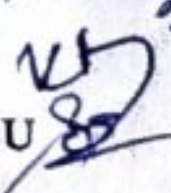
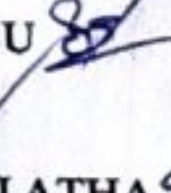

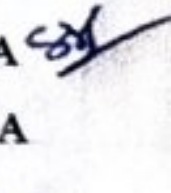
Resolutions:

1. It is resolved to select the five best CSPs from various groups and submit to the ID college at Kothapeta.
2. It is resolved to request the IQAC Coordinator, Academic Coordinator, NAAC Coordinator with the help of all the staff members to do all the arrangements for academic audit 2020-21 being conducted on 29th & 30th of August 2022.
3. It is resolved to request the Examination Convener to do all the preparations for the forth coming IV Semester Examinations commencing from 5th September 2022.

Sailaja V
IQAC Coordinator

[Signature]
Principal
PRINCIPAL
GOVERNMENT DEGREE COLLEGE
RAVULAPALEM

members Signature :

1. SMT. V. SAILAJA 
2. SRI. B. SRINIVASA RAO 
3. DR. G. HARI BABU 
4. SMT. K. RAJANI 
5. SRI S. CHINABABU 
6. MS. G. SONI 
7. SMT. S. SWARNALATHA 
8. SRI P SATYANARAYANA